

Information: Registration for Part 2 of Exams in German as a Foreign Language at the Language Center

As from the 2016 summer semester, you can only register online via <u>https://lsf.ovgu.de</u>. Please follow these steps:

1. First, you log on "LSF" similar to all other exam registrations. You can then use the "HISQIS" function.

2. After that, go to the section "Prüfungsverwaltungen und -anmeldungen" (Exam administration and registration). There you can find the additional folder "9995 Leistungen aus dem Sprachenzentrum" (Performances at the Language Center).

Sie sind hier: Startseite + Prüfungsverwaltung + Prüfungsan- und -abmeldung



3. In this folder you can find the 5 proficiency levels for German as a Foreign Language. Please select the relevant level and open its folder. The exam is always scheduled for "Part 2". Open this folder as well and register for all examination parts which you have to take (first-time examination includes all 5 parts). Please make sure that you also register for the relevant examiner (= course teacher).

If you are a staff member, guest or exchange student at OVGU or a student at FH Magdeburg Stendal, how can you register?

Please fill out the registration form "Deutsch als Fremdsprache" and submit it to Mrs. Gensecke-Nielsen during office hours. You can also drop the form in the mailbox. Please register in due time because the deadline is also valid in this case.